

**MINUTES OF THE
BOARD OF COMMISSIONERS MEETING
ROBERTS CREEK WATER DISTRICT
February 15, 2018**

President Tracey Parker called the meeting to order at 6:00 pm. Present were Commissioners Phil Bigler, Tom Fullbright, and Steve Lusch. Also present were Office Manager David Campos, Superintendent Alan Paulson, and District employee Dan Radford. Commissioner Carolyn White was absent.

After a brief discussion, Commissioner Bigler made a motion to approve the following leak adjustment requests:

Roy Keller 337 Monte Drive 4845-000

	<u>Gallons</u>	<u>Billing</u>	<u>ADJUSTMENT</u>
July 2017 - Jan 2018	169,300	\$ 583.55	$\$583.55 - 395.50 = 188.05 / 2$
July 2016 - Jan 2017	46,900	\$ 265.65	94.03 adjustment
July 2015 - Jan 2016**	99,300	\$ 395.50	

Ruth Hodges 141 Sisters Ln 1880-000

	<u>Gallons</u>	<u>Billing</u>	<u>ADJUSTMENT</u>
January 2018	20,300	\$ 80.00	$\$80.00 - 34.40 = 45.60 =$
December 2017	3,800	\$ 34.40	45.60 adjustment

Commissioner Lusch seconded the motion, and approval was unanimous.

Commissioner Lusch made a motion to combine and approve the January Minutes, Financial Statements and January/February Accounts Payable. Commissioner Bigler seconded the motion. Approval was unanimous.

Office Manager David Campos gave his monthly report.

David informed the Board that he, Commissioner Lusch and President Parker all attended the annual SDAO Conference in Seaside. There were some good takeaways from the Conference, including requirements for Executive Sessions and a session on the 1st Amendment in the workplace. David also spoke with a few software vendors at the Conference, and will be following up with them soon. David added that he has not decided whether he would like to integrate the financial software with the utility billing yet, as he likes and is comfortable with QuickBooks. A brief discussion followed.

David noted that he has attached the Budget Calendar for the 2018-2019 budget year. He added that the terms for Budget Committee members Shirley McSperritt and Ron Curry have

expired, and questioned the Board as to whether a motion is needed to renew their terms, as both members have expressed interest in continuing to serve on the Committee. The Board confirmed that a motion was needed.

Commissioner Bigler made a motion to re-appoint Shirley McSperitt and Ron Curry to the Budget Committee. Commissioner Fullbright seconded the motion.

David informed the Board that he may have a resolution for the next Board meeting, to increase the District's system development charges. Per the adopting resolution, R-10-2008-4, the system development charge (SDC) is to be adjusted annually according to the Construction Cost Index reported by the Engineering News-Record. The SDC has not been adjusted since the rates and methodologies were adopted in 2008. David added the methodology from the adopting resolution is still valid.

David informed the Board that Tabor Building has purchased six meters to-date in the new subdivision.

RUSA will be hosting a Public Contracting seminar tomorrow, February 16, at 11:30am. The seminar will be led by Eileen Eakins.

Superintendent Alan Paulson gave his report. Alan informed the Board that 7 of the filter membranes have been replaced and the rest of the membranes have been pinned.

The crew has been attending a few short schools that were held nearby, and that Will and Jeremy will be attending short school in Sunriver during the first week of March.

The crew will set the meter for the new Dutch Bros at Ray's tomorrow.

Alan reviewed the engineering proposal for the CIP replacement project with the Board. The Board was satisfied with the proposal. Commissioner Lusch made a motion to approve the engineering proposal from SHN Engineers for the CIP replacement project. Commissioner Fullbright seconded the motion. Approval was unanimous.

Alan presented his evaluation for Dan Radford to the Board. Alan stated that Dan is a good employee, has been with the District for 31 years, and is at the top of his pay scale. Commissioner Fullbright made a motion to gift Dan a \$100 gift card and a thank you letter. Commissioner Bigler seconded the motion. Approval was unanimous.

Alan informed the Board that Charlie Borden is on light duty, and may need back surgery. A brief discussion followed.

Commissioner Bigler made a motion to adjourn the meeting. Commissioner Lusch seconded the motion. Approval was unanimous.

President Parker adjourned the meeting at 6:33 pm.

Commissioner
Roberts Creek Water District

Commissioner
Roberts Creek Water District

Roberts Creek Water District
Profit & Loss
February 2018

Income

401 · Water Sales	128,884.66
402 · Meter Sales	1,000.00
406 · Previously Levied Taxes	0.21
410 · Miscellaneous Income	3,360.50
412 · Interest	51.60
Total Income	133,296.97

Expense

501 · Office Manager	5,577.76
502 · Office Assistants	5,903.09
504 · Auditing	1,500.00
507 · Office Supplies	179.23
508 · Telephone & Internet	157.36
509 · Electricity (office)	408.98
510 · Social Security	880.09
511 · Workmen's Comp.	5.50
514 · Property & Earthquake Insurance	2,998.00
515 · Health Insurance (office)	4,703.29
517 · Repair & Maint. Office	111.92
518 · Administrative	200.00
519 · Contract Services	2,189.64
520 · Dues & Subscriptions	171.00
524 · Education (office)	855.21
525 · Misc. Expense	109.42
527 · Office Equipment.	377.48
528 · Postage	980.00
530 · Unemployment Comp.	128.50
532 · Billing Costs	1,633.09
536 · Debit/Credit Card customer fees	741.57
537 · Online Billpay Fees	119.39
538 · Website	200.00
601 · Plant Superintendent	6,892.58
602 · Service Crew	23,554.86
603 · Backflow Tests	135.00
605 · Freight	209.45
607 · Supplies & Safety Items	26.59
608 · Telephone / Internet	140.14
609 · Plant Electricity & Gas	16,250.69
610 · Social Security/Plant	2,318.93
611 · Workmen's Compensation	12.23
612 · Fees & Dues	110.00
613 · Fuel	391.10
614 · Vehicle Maintenance	88.59
615 · Health Insurance (plant)	10,452.58

Roberts Creek Water District
Profit & Loss
February 2018

Expense (Cont'd)

617-A · R & M - Field	212.92
617-B · R & M - Plant	4,009.71
620 · Water Samples	722.50
622 · Education (crew)	959.30
624 · Meter Installations	55.00
630 · Unemployment Comp. Plant	334.91
640 · New Connection Materials	161.54
675 · Inventory Adjustment	-207.55
684 · Replace Filter Media	5,225.00
Total Expense	102,186.59

Net Income - General Fund	31,110.38
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ROBERT CREEK CAPITAL PROJECTS
Profit & Loss
February 2018

Income

402 · METER SALES	6,964.00
412 · INTEREST	176.30

Total Income	7,140.30
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Net Income - Capital Projects	7,140.30
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ROBERTS CREEK WATER DISTRICT
ACCOUNTS PAYABLE
FEBRUARY 2018

Alan Sabin Electric	<i>Plant and pump station work</i>	829.00
Avista Utilities	<i>Natural gas at office/plant/Carnes</i>	349.46
Atlas Copco Compressors	<i>2 kit wear</i>	136.57
Bassett-Hyland Co.	<i>Fuel for company vehicles</i>	391.10
BMS Technologies	<i>Statement fees, online billpay fees</i>	1,752.48
Camp Creek Electric	<i>Transfer pumps relays</i>	1,503.72
Cardmember Service (Visa)	<i>Lodging OAWU, 100 books stamps, PC monitors, Alan's class, chair covers, propane, office supplies</i>	1,765.58
Corix	<i>Materials for Dodson View downsize, romac couplings, jumbo valve box</i>	439.43
Digital Deployment, Inc.	<i>Monthly website fee</i>	200.00
Douglas Co. Farmers' Co-Op	<i>Contact cement, pvc couplings, saw blades, drain king kit</i>	34.64
Douglas Fast Net	<i>Internet</i>	131.50
Evoqua Water Technologies	<i>7 Filter membranes, grease, freight</i>	5,425.47
Exodus Pest Control	<i>Office pest control service</i>	23.00
Fastenal	<i>SS eye let</i>	5.43
HACH	<i>Service agreement on CL meter</i>	1,510.00
Long's Building Supply	<i>Galv paint, hex bolts, zinc bolts</i>	14.27
TSYS	<i>Monthly debit/credit card fees previous mo.</i>	741.57
Mack Clark Backflow Testing	<i>3 Non-comp backflow tests</i>	135.00
Metereaders	<i>Monthly meter readings</i>	2,189.64
Neuner & Davidson Co.	<i>Audit final billing</i>	1,500.00
News Review	<i>Annual newspaper subscription</i>	145.00
OccuHealth	<i>Consortium agreement 2018-19</i>	110.00
Oregon Linen	<i>Rugs for office</i>	54.94
Pacific Power	<i>Plant, shop, office electricity (2 months)</i>	16,310.21
Oregon Tractor	<i>Fuel filters</i>	97.57
Will Hope	<i>Meal per-diem for OAWU Conference</i>	236.00
Jeremy Wolford	<i>Meal per-diem and mileage for OAWU Conference</i>	421.30
Payroll: Office	<i>Payroll</i>	8,483.21
Plant	<i>Payroll + draws</i>	22,699.61
Commissioners	<i>Board Compensation</i>	184.71
Oregon Dept. Revenue EFTPS	<i>Payroll Withholding</i>	2,756.00
Federal Withholding EFTPS	<i>Payroll Withholding, Social Security & Medicare</i>	10,487.02
Child Support EFTPS	<i>Withheld from paycheck per court order</i>	390.00
Allstate Benefits	<i>Supplemental insurance (employee paid)</i>	311.01
Refunds	<i>Overpayment & Service Deposit refunds</i>	768.68
SDIS	<i>March health/supplemental insurance premiums</i>	15,155.87
Staples	<i>Copy paper, misc supplies, hdmi cable, dvi cable</i>	136.28
Steve Lusch	<i>Reimburse SDAO Conference Lodging/travel costs</i>	577.26
Tracey Parker	<i>Reimburse SDAO Conference Mileage</i>	277.95
TruEdge Communications	<i>VOIP</i>	166.00
Umpqua Computers	<i>New video card for David's desktop</i>	117.50
Umpqua Insurance	<i>Balance of 2018 Premium</i>	2,998.00
Umpqua Research	<i>Water sample testing</i>	722.50
Winston Sanitary	<i>Dumpster at Carnes, etc.</i>	77.90

TOTAL GEN. FUND PAYABLES for February 2018	101,933.38
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None

TOTAL CAP PROJECTS PAYABLES for February 2018	-
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Roberts Creek Water District
Check Detail
 March 8, 2018

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	03/08/2018	AVISTA UTILITIES	Acct. 330144103	001 · UMPQUA BANK CHEC...		
		HIGHLANDS	090053436 Highland Vista	609 · Plant Electricity & Gas		-20.30
		Carnes Road Site	290133315 Carnes Rd.	609 · Plant Electricity & Gas		-200.81
			570042740 Office	509 · Electricity (office)		-76.63
TOTAL						-297.74
Check	03/08/2018	BASSETT-HYLAND ENERGY	Customer #498742	001 · UMPQUA BANK CHEC...		
			Fuel 2/16 - 2/28 Inv. #CL72725	613 · Fuel		-305.27
TOTAL						-305.27
Check	03/08/2018	DOUGLAS CO. FARMERS CO-...	Inv #24266 / PO 16706 / Brass coupling	001 · UMPQUA BANK CHEC...		
				607 · Supplies & Safety Items		-2.89
TOTAL						-2.89
Check	03/08/2018	DOUGLAS FAST NET	Account #165900	001 · UMPQUA BANK CHEC...		
			Office Internet 39512	508 · Telephone & Internet		-51.36
			Plant Internet 109871	608 · Telephone / Internet		-40.07
			Carnes Internet 109870	608 · Telephone / Internet		-40.07
TOTAL						-131.50
Check	03/08/2018	DIGITAL DEPLOYMENT, INC.	Inv #96814 Streamline website monthly fee	001 · UMPQUA BANK CHEC...		
				538 · Website		-200.00
TOTAL						-200.00
Check	03/08/2018	EXODUS PEST CONTROL	Inv #56623 Monthly office pest control	001 · UMPQUA BANK CHEC...		
				517 · Repair & Maint. Office		-23.00
TOTAL						-23.00

Roberts Creek Water District
Check Detail
 March 8, 2018

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	03/08/2018	03/08/2018	GREEN SANITARY DISTRICT	Sewer fees office 0281-000 Sewer fees plant 0281-001 Sewer fees Carnes 0281-002	001 · UMPQUA BANK CHEC... 517 · Repair & Maint. Office 617-B · R & M - Plant 617-B · R & M - Plant	-76.00 -76.00 -76.00 -228.00
TOTAL						
Check	03/08/2018	03/08/2018	LONG'S BUILDING SUPPLY	Inv. #280541 / PO 16705 / PVC caps	001 · UMPQUA BANK CHEC... 607 · Supplies & Safety Items	-1.18 -1.18
TOTAL						
Check	03/08/2018	03/08/2018	SDIS	03-0054183 Office health/supplemental premiums - Apr Plant health/supplemental premiums - Apr	001 · UMPQUA BANK CHEC... 515 · Health Insurance (office) 615 · Health Insurance (plant)	-4,703.29 -10,452.58 -15,155.87
TOTAL						
Check	03/08/2018	03/08/2018	TRUEDGE COMMUNICATIONS	Inv #2607P / Office phones and fax Inv #2607P / Plant phones and fax	001 · UMPQUA BANK CHEC... 508 · Telephone & Internet 608 · Telephone / Internet	-106.00 -60.00 -166.00
TOTAL						
Check	03/08/2018	03/08/2018	TIM ALLEN EQUIPMENT	Inv. #534128 / damage waiver for power snake rental	001 · UMPQUA BANK CHEC... 606 · Tools	-4.50 -4.50
TOTAL						
Check	03/08/2018	03/08/2018	UMPQUA RESEARCH	M048091 M048127, M048216 M048250 M048299	001 · UMPQUA BANK CHEC... 620 · Water Samples 620 · Water Samples 620 · Water Samples 620 · Water Samples	-594.00 -80.00 -117.00 -40.00 -831.00
TOTAL						

Roberts Creek Water District
Check Detail
 March 8, 2018

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	03/08/2018	03/08/2018	VERIZON WIRELESS	Acct. 772196342-0001	001 · UMPQUA BANK CHEC...	
TOTAL				Inv. #9801993558	608 · Telephone / Internet	-174.40
Check	03/08/2018	03/08/2018	WINSTON AUTO PARTS	Account #6321	001 · UMPQUA BANK CHEC...	
TOTAL				Inv. #723961 / PO 16716 / Oil, Fuel filter, oil filter for back hoe Inv #723520 / PO 16715 / Antifreeze Inv #723496 / PO 16714 / Oil Inv #722458 / PO 16711 / Motor oil for excavator	614 · Vehicle Maintenance 607 · Supplies & Safety Items 617-A · R & M - Field 614 · Vehicle Maintenance	-124.93 -23.97 -8.58 -18.99
Check	03/08/2018	03/08/2018	WINSTON SANITARY SERVICE	Account #840428	001 · UMPQUA BANK CHEC...	
TOTAL				Carnes Road Site Dumpster at Carnes	617-A · R & M - Field	-77.90

Office Manager's Report

March 2018 Meeting

SALES	February	January	February Last Year
Gallons	19,105,300	17,465,800	19,395,400
Revenue	\$137,637	\$133,140	\$125,344
Meters Sold	2	3	0

COMPARISONS	This FYTD	Last FYTD	Net Over/Under Last Yr.
Gallons	245,789,600	243,232,200	2,557,400
Revenue	\$1,266,207	\$1,218,862	\$47,345

VISA/MC	February	January	Fiscal YTD
# Transactions	Data	653	3,863+Feb
Total Transacted	Not yet	\$31,144	\$220,351+Feb
Fees We Paid	available	\$742	\$5,317+Feb

CHECKING ACCTS. AS OF February 28, 2018	
General Checking	\$167,535
General Fund Money Market	\$409,128
Surcharge Savings	\$65,289
Capital Checking	\$101,765
Capital Projects Money Market	\$1,015,370
Upgrade Money Market	\$490,934
	\$2,250,021

Online Billpay	
<i>As of March 6, 2018</i>	
Accounts Registered:	680
Paperless Accounts:	331
Autopay Accounts:	252

I have attached Resolution R-2018-03-01 and Exhibit 1A, to increase SDC's, for Board review and adoption upon approval. Alternatively, The Board could opt to increase the SDC incrementally, spreading the increase over two years so as to reduce the impact. Resolution 10-2008-4 is also attached for reference.

A representative from VisionMS, a municipal solutions software vendor, will be visiting next week to discuss the program they offer. I have also spoken with other vendors and their clients, but will continue to expand my search to find the best solution for RCWD.

I have an employee evaluation to present.

David Campos, CPA
Office Manager



**ROBERTS CREEK
WATER DISTRICT**

**A RESOLUTION REVISING WATER SYSTEM DEVELOPMENT
CHARGES**

R-2018-03-01

WHEREAS Water System Development Charges (SDC) and their methodologies were adopted by Resolution R-10-2008-4, and

WHEREAS the adopted methodologies used to determine the System Development Charges are still appropriate, and

WHEREAS the adopted methodologies state that once the maximum fee of \$3,482 per Equivalent Dwelling Unit (EDU) is reached, the SDC should then be increased annually by the Construction Cost Index as provided by the Engineering News-Record, and

WHEREAS the maximum System Development Charge is already in effect and has not been adjusted since the maximum fee has been reached (2008),

NOW, THEREFORE, THE ROBERTS CREEK WATER DISTRICT BOARD OF COMMISSIONERS RESOLVES AS FOLLOWS:

Section 1: As set forth in Section 2 of Resolution R-10-2008-4, in accordance with ORS 223.304(8), The Board hereby amends the System Development Charge to \$4,521 per Equivalent Dwelling Unit, as calculated by applying the Construction Cost Index as listed on Exhibit 1A attached hereto

Section 2: The amended System Development Charge will be effective July 1, 2018.

**ADOPTED by the Board of Commissioners this
8th day of March, 2018**

COMMISSIONER
Roberts Creek Water District

COMMISSIONER
Roberts Creek Water District

Exhibit 1A

Roberts Creek Water District
 System Development Charge adjustment calculation
 March 2018

<u>SCHEDULE OF CONNECTION RATES</u>	<u>NEW HOOK-UP or</u>		<u>TOTAL CURRENT</u>		<u>Total Meter Service</u>	
	<u>RE-INSTALL FEE</u>	<u>SDC FEE</u>	<u>METER CHARGES</u>	<u>129.85% Proof</u>	<u>Increase</u>	<u>Charges Eff. 7/1/18</u>
5/8" x 3/4" meter	500.00	3,482.00	\$ 3,982.00	4,521	1,039	\$ 5,021
1"	900.00	8,705.00	\$ 9,605.00	11,304	2,599	\$ 12,204
1 1/2"	1,250.00	17,410.00	\$ 18,660.00	22,607	5,197	\$ 23,857
2"	1,400.00	27,856.00	\$ 29,256.00	36,172	8,316	\$ 37,572
3"	4,000.00	55,712.00	\$ 59,712.00	72,344	16,632	\$ 76,344
4"	7,000.00	87,050.00	\$ 94,050.00	113,037	25,987	\$ 120,037
6"	10,000.00	174,100.00	\$ 184,100.00	226,075	51,975	\$ 236,075
8" (to be determined by Board)						

Engineering News-Record Cost Data

Mo-Yr	Const Cost Index - Seattle
Oct-08	\$ 8,812.22
Dec-17	\$ 11,442.97
	<u>129.85% Increase from Base Year</u>

RESOLUTION NO. R-10-2008-4

A RESOLUTION REPEALING RESOLUTION NO. R-4-96-2 AND ADOPTING NEW WATER SYSTEMS DEVELOPMENT CHARGES AND METHODOLOGIES

The Board of Commissioners of the Roberts Creek Water District finds that:

- A. On April 9, 1996, the Systems Development Charges (SDC) methodologies were adopted by Resolution No R-4-96-2.
- B. ORS 223.208 and 223.297-223.314 grant the District the authority to impose systems development charges (SDC) to equitably spread the cost of essential capital improvements to new development.
- C. The entire District's safety and health is adversely affected if adequate water facilities are not provided in all locations of the district and its environs. July 2008, the Board received a new Water System Master Plan.
- D. The SDC's established herein are intended to be a charge upon the act of development by whoever seeks the development permit. An SDC is a fee for service because it contemplates a development's receipt of essential municipal services based upon the nature of that development. The timing and extent of any development are within the control and discretion of the developer.
- E. The SDC's established by this resolution are not intended to be a tax on property or on a property owner as a direct consequence of ownership of property within the meaning of Sec. 11b, Art. XI of the Oregon Constitution or the legislation implementing that section.
- F. Even if the SDC's herein established are viewed under Sec. 11b, Art. XI of the Oregon Constitution as a tax against property or against a property owner as a direct consequence of ownership of that property, they are an incurred charge within the meaning of that Section and the statutes implementing it because:
 - 1. They allow the owner to control the quantity of the service by determining the extent of development to occur upon the property.
 - 2. They allow the owner to determine when the service is to be initiated or increased by controlling when the development occurs.
- G. The SDCs established by this resolution are based upon the costs of providing existing or planned for capital improvements and do not impose charges on persons that do not receive the service and do not burden the Authority's existing capital improvements.
- H. The Systems Development Charge Methodology, attached hereto as Exhibit A, was made available for public inspection beginning on August 14, 2008.

**NOW THEREFORE,
BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF
THE ROBERTS CREEK WATER DISTRICT, a municipal Corporation of the State of
Oregon as follows:**

Section 1. The Board of Commissioners hereby repeals Resolution No. R-4-96-2 and adopts the Systems Development Charge (SDC) Methodologies attached hereto as Exhibit A.

Section 2. Based on the SDC Methodologies attached hereto as Exhibit A, the Board of Directors hereby establishes an Improvement fee up to \$3,482 per Equivalent Dwelling Unit. In accordance with ORS 223.304(8), these fees may be adjusted periodically by application of the Engineering News Record Construction Cost Index without further modification of the SDC methodologies.

Section 3. All proceeds from payments received as a result of imposition of the SDC established in Section 2 of this Resolution shall be expended in accordance with Oregon Revised Statutes related to reimbursement and improvement fees. On or before January 1, a prior fiscal year report shall be prepared and submitted to the Board outlining the revenues generated through imposition of the SDC and the related expenditures, if any.

Section 4. A credit against the SDC imposed by this Resolution shall be granted for all qualified public improvements constructed. The amount of the credit shall not exceed the systems development charge imposed for improvement fees, nor shall it be carried over to subsequent obligations to pay a systems development charge or applied against an SDC imposed upon a different development. "Qualified Public Improvement" is as defined in ORS 223.304(4).

Section 5. No legal action intended to contest the methodology used for calculating the reimbursement or improvement fees imposed by this Resolution shall be filed after sixty (60) days following adoption of this Resolution, and any person contesting such methodology shall do so only as provided in ORS 34.010 through 34.100 and not otherwise.

Section 6. The adoption of the Water System Development Charge methodology and rate replaces previously adopted methodologies and rates. A copy of this Resolution shall be appended to the Water System Plan.

Section 7. This resolution shall be effective 10-25, 2008, and shall be applied to all development or requests for building permits which are received by the Authority on that date and thereafter.

The foregoing Resolution adopted the 9th day of October 2008.

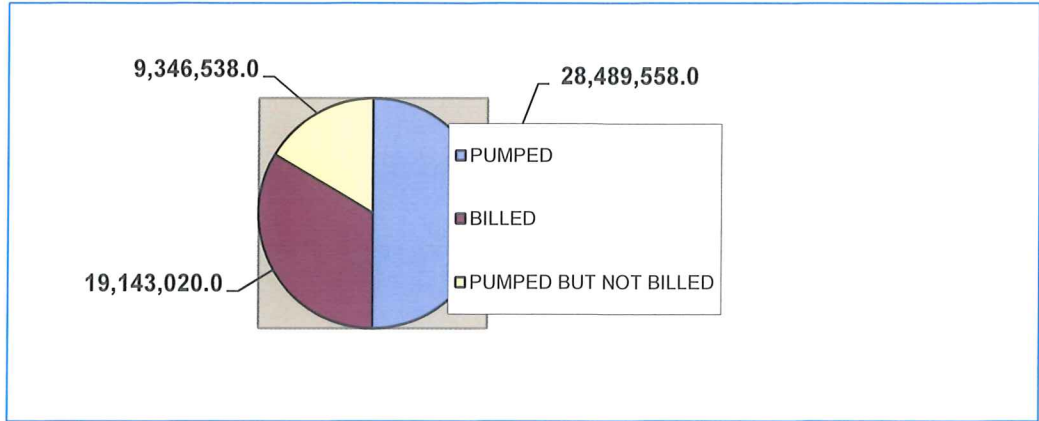
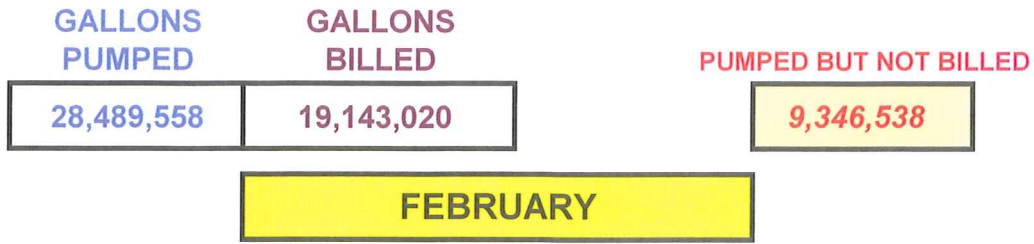

PRESIDENT


COMMISSIONER


COMMISSIONER

Attest


Office Manager, Mary Miller



30 DAYS IN BILLING CYCLE: 01/11/18 TO 02/10/18

Repairs, leaks, etc. rendering unverifiable consumption

POND CLEANOUT AT PLANT

2015-2016	DIFFERENCE	2016-2017	DIFFERENCE	2017-2018	DIFFERENCE
JULY	2,933,720	JULY	7,171,434	JULY	9,925,299
AUGUST	6,281,386	AUGUST	11,445,670	AUGUST	10,291,059
SEPTEMBER	7,482,892	SEPTEMBER	12,326,534	SEPTEMBER	16,319,222
OCTOBER	8,952,939	OCTOBER	13,200,303	OCTOBER	7,931,991
NOVEMBER	3,162,607	NOVEMBER	9,394,631	NOVEMBER	12,165,401
DECEMBER	2,840,217	DECEMBER	14,210,106	DECEMBER	8,565,533
JANUARY	6,574,284	JANUARY	11,334,601	JANUARY	7,934,905
FEBRUARY	7,340,459	FEBRUARY	9,219,899	FEBRUARY	9,346,538
MARCH	4,277,092	MARCH	6,648,152	MARCH	
APRIL	5,433,399	APRIL	4,110,282	APRIL	
MAY	4,199,433	MAY	9,314,582	MAY	
JUNE	5,580,994	JUNE	11,423,974	JUNE	

Utility Billing

Detailed Summary by Rate Code



**ROBERTS CREEK
WATER DISTRICT**

User: sharon c
 Printed: 02/23/2018 - 10:06 AM
 Batch: 001-02-2018
 001

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	3,000	3,000	68,452.58	36,314.70	12,596,300
002	- 1" METER	19	19	1,092.50	493.05	172,500
004	- 1 1/2" METER SERVICE	17	17	1,955.00	1,855.35	649,900
005	- 2" METER SERVICE INS	20	20	3,680.00	3,850.35	1,351,200
006	- 3" METER SERVICE INS	1	1	368.00	34.20	11,600
007	- 4" METER SERVICE INS	4	4	2,300.00	8,051.25	2,825,000
008	- 8" METER SERVICE INS	1	1	2,257.00	1,339.50	470,100
009	- SECOND LEVEL CHARGE	39	39	780.00	0.00	0
00A	- 5/8 X 3/4 SRVC OUT OF DIST	20	20	552.00	299.25	103,300
00B	- 1" SRVC OUT OF DIST	3	3	207.00	48.45	16,100
00E	- 2" SRVC OUT OF DIST	2	2	441.60	57.00	20,100
010	- 10" FIRE LINE	1	1	120.00	2,322.75	815,200
	Water Totals:	3,127	3,127	82,205.68	54,665.85	19,031,300
	<i>Regular Billing</i>					
	Grand Totals:	3,127	3,127	82,205.68	54,665.85	19,031,300

Utility Billing

Detailed Summary by Rate Code



**ROBERTS CREEK
WATER DISTRICT**

User: beth d
 Printed: 02/12/2018 - 1:03 PM
 Batch: 122-02-2018

Code	Description	No of Accounts	No of Services	Total Billing Base	Total Billing Cons	Consumption
Summary for Service: Water						
001	- 5/8 X 3/4 METER SERV	46	0	555.06	210.90	74,000
	Water Totals:	46	0	555.06	210.90	74,000
	<i>Final Billing</i>					
	Grand Totals:	46	0	555.06	210.90	74,000

Roberts Creek Water District

Superintendents Report

March 2018

Jeremy and Will are attending the OAWU Conference in Sunriver this week.

Our engineer is currently working on plans for the C.I.P. system. We are hoping to move forward before the summer demand increase. If we are unable to schedule it before July 1st, we will most likely have to postpone until October.

We were scheduled to perform our valve maintenance program in March (which includes hydrant valves). Fire District #2 has moved up their hydrant flushing a month early, which would usually coincide with our mainline flushing. We will do our best to perform all tasks simultaneously.

We have an employee that is currently still on light duty, his Dr. is currently looking at options, other than surgery.

If you have any questions, please feel free to give me a call at 541-670-1215
Thanks Alan